

**A RESOLUTION
BY FINANCE/ EXECUTIVE COMMITTEE**

07- R -1514

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING THE STATE OF GEORGIA CONTRACT NASPO/WSCA A63307 WITH DELL GOVERNMENT LEASING AND FINANCE, FOR THE LEASE OF 800 DELL OPTIPLEX COMPUTERS FOR THREE (3) YEARS TO REFRESH CURRENT AGED COMPUTERS WITH THE LATEST, MOST EFFICIENT TECHNOLOGY, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY FIVE THOUSAND ONE HUNDRED THIRTY TWO DOLLARS AND TWENTY SEVEN CENTS (\$355,132.27); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 2M01 (INTERNAL SERVICES FUND) 575001 (EQUIPMENT) E12001 (COMPUTER OPERATIONS); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta's Department of Information Technology ("Department") has undertaken a multi-phase PC refresh program to replace aging desktop computers; and

WHEREAS, the Department desires to lease 800 desktop computers from Dell Government Leasing and Finance as part of the PC refresh program; and

WHEREAS, pursuant to Section 2-1606 of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies, services or construction items through contracts established by the purchasing division of the State where such contracts and contractors substantially meet the requirements of this Article; and

WHEREAS, the Chief Information Officer of the Department of Information Technology and the Chief Procurement Officer of the Department of Procurement recommend utilizing the State of Georgia Contract NASPO/ WSCA A63307 with Dell Government Leasing and Finance, to lease 800 Dell Optiplex computers for three (3) years to perform daily operations.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY RESOLVES, that the Mayor is authorized to enter into an appropriate contractual agreement with Dell Government Leasing and Finance, utilizing the State of Georgia Contract NASPO/ WSCA A63307 for the lease of 800 Dell Optiplex computers for three (3) years, in an amount not to exceed Three Hundred Fifty Five Thousand One Hundred Thirty Two Dollars and Twenty Seven Cents (\$355,132.27).

BE IT FURTHER RESOLVED, that all contracted work will be charged to and paid from Fund, Account and Center Number 2M01 (Internal Services Fund) 575001 (Equipment) E12001 (Computer Operations).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare the appropriate Agreement for execution by the Mayor.

BE IT FINALLY RESOLVED, that the Agreement will not become binding upon the City and the City will incur no obligation or liability under it until it has been approved by the City Attorney as to form, executed by the Mayor, attested to by the Municipal Clerk, and delivered to the contracting parties.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: Finance/ Executive Committee

Caption: A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING THE STATE OF GEORGIA CONTRACT NASPO/WSCA A63307 WITH DELL GOVERNMENT LEASING AND FINANCE, FOR THE LEASE OF 800 DELL OPTIPLEX COMPUTERS FOR THREE (3) YEARS TO REFRESH CURRENT AGED COMPUTERS WITH THE LATEST, MOST EFFICIENT TECHNOLOGY, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY FIVE THOUSAND ONE HUNDRED THIRTY TWO DOLLARS AND TWENTY SEVEN CENTS (\$355,132.27); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 2M01 (INTERNAL SERVICES FUND) 575001 (EQUIPMENT) E12001 (COMPUTER OPERATIONS); AND FOR OTHER PURPOSES.

Council Meeting Date: August 20, 2007

Requesting Dept.: Department of Information Technology

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

The Department of Information Technology supports the technology needs of all City Departments, and is committed to quality customer service. To enhance user satisfaction with usage of desktop systems, the Department has undertaken a long term initiative to refresh PCs Citywide to provide better service to our customers, the user departments. This contract is the next phase of this long term initiative.

2. Please provide background information regarding this legislation.

There are literally thousands of desktop users in the City, the Department of Information Technology began a PC refresh initiative in the fourth quarter of 2005, replacing 381 PCs. In ensuing phases, DIT has replaced 1084 PCs

throughout the various departments of the City. DIT has just about reached the half way point in this PC refresh initiative.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Lease of 800 PCs.
- (b) **Source Selection:** N/A
- (c) **Bids/Proposals Due:** N/A
- (d) **Invitations Issued:** N/A
- (e) **Number of Bids:** N/A
- (f) **Proposals Received:** N/A
- (g) **Bidders/Proponents:** N/A
- (h) **Term of Contract:** N/A

4. Fund Account Center: 2M01 575001 E12001

5. Source of Funds: *Example: Local Assistance Grant* Appropriations in the 2007 Budget

6. Fiscal Impact: Purchase of these fPCs will result in an expenditure in the amount of \$355,132.27 from Fund/Account/Center 2M01 575001 E12001.

7. Method of Cost Recovery: N/A

This Legislative Request Form Was Prepared By: Dan Boozer

DELL GOVERNMENT LEASING AND FINANCE Lease Quotation

July 2, 2007

Lease quotation number: 0700702CEA02

Lessee: City of Atlanta

Lease Structure: Fair Market Value

Lease Rates: Lease Rates are proposed for the referenced quotations and amounts only. Changes in equipment pricing or configurations may invalidate this document. **Payments below include Personal Property Tax.** This proposal is valid for 30 days from the above-referenced date.

Proposed Lease Term:		36 Months				
Payment Structure:		Annual in advance with first payment deferred 30 days				
Dell Quote Number	Equipment Description	Quantity	Unit Price	Equipment Cost	Lease Factor	Annual Payment
370847787	Dell OptiPlex 745	800	\$ 1,300.29	\$ 1,040,232.00	0.362670	\$ 377,260.94
370848198	Dell OptiPlex 745	800	\$ 1,224.02	\$ 979,216.00	0.362670	\$ 355,132.27
End of Lease Options: Fair Market Value Lessee has the following options at the end of the contracted lease term: <ol style="list-style-type: none"> 1.) Return Equipment to Lessor at Lessee's expense. 2.) Continue to lease on a month to month basis or renew the lease for a fixed renewal term. 3.) Purchase the equipment for the Fair Market Value. 						

Summary of Terms and Conditions

- Net Lease Provisions:** The lease shall be a net lease transaction providing that the lessee shall bear all expenses associated with the equipment, including those relating to taxation, maintenance, operation and third party claims. Vendor/manufacture guarantees and warranties will be passed on to Lessee. If Lessee is tax exempt, please provide appropriate exemption certification acceptable to the relevant taxing authority.
- Personal Property Tax:** Lessee will be responsible for payment or reimbursement of any personal property taxes that may be assessed against the leased equipment. Such amounts may be paid annually in the form of a liquidated Property Tax Fee or pro-rated and added to the rental amount(s) quoted above. If your organization is otherwise exempt from such taxation, please contact your Lease Representative for clarification. It is often the case that exemptions are not applicable to equipment that is leased.
- Insurance:** Lessee shall provide Lessor written confirmation of insurance coverage acceptable to Lessor, including: All-risk Physical Damage, Bodily Injury & Property Damage and an endorsement that names Lessor as an additionally insured and loss payee under all liability and property coverage. Lessee may opt, subject to prior written approval of Lessor, to self-insure the Equipment under the same risk parameters detailed above.
- Appropriations:** For State Governments, Local Governments, and Political Subdivisions thereof, the resulting lease will contain a clause subjecting the lease to continued appropriations of necessary funds. The Lessee will covenant that it will do all things legally within its power to obtain and maintain funds from which rental payments may be made and will not give priority or parity in the application of funds for functionally similar equipment during the term of any resulting lease.
- Documentation:** Duly executed Lease or Master Lease Schedule and other documents including, but not limited to Certificates of Acceptance, Opinions of Counsel, Insurance Certificates, Essential Use Statements and UCC Financing Statements that may be applicable and are reasonably requested by Lessor. Sample documentation is available upon request.
- Approvals:** Credit approval is conditioned upon the Lessee's compliance of all existing lease and loan agreements. Final credit approval is subject to Lessor credit committee review and reasonable expectations of continued appropriations for the equipment quoted. Lessee may be asked to provide Financial Statements and other supporting documentation as necessary for such review.
- Lease Representative:** Cheryl Aldridge
Phone: 866-363-3355 EXT. X:72-69108
Fax: 800-391-3355
Email: cheryl_aldrige@deli.com

Current mode: Modify

Showing 1 - 1 of 1

Change ID*	Priority*	Status*	Category*	Type*	Item*
CHG2895	High	Assigned	Hardware	Replace	Desktop Computer

Select all Deselect all



Department of Information Technology - Service Request System

Modify Service Request Ticket

Summary*	Lease new computers to replace old units, 36 months			Status*
Description*	Lease new computers to replace old units, 36 months			Pending
Category*	Hardware	Change ID*	CHG2895	
Type*	Replace	Priority*	High	
Item*	Desktop Computer	Change Type	Change	
Business Justification*	Department Strategic Need			CIO Approval

* astericks indicate a required field

General	Purchase Request Info	Activity	Assessment	Tasks	SLAs	Related Items	Attachments
Requester Information				Location		Submitter Info	
Login*	klane			Scope*	Department	Submitted By	vth
Name*	Kathleen Lane	Profile	Department	Information Technology		Full Name	
Phone*	404.335.1983		Bureau / Div	Systems and Programmin		Submitter Phone	

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: M. SaneContact Number: 330-1983Originating Department: Department of Information TechnologyCommittee(s) of Purview: Finance/ Executive CommitteeChief of Staff Deadline: July 9, 2007Anticipated Committee Meeting Date(s): July 31- August 1, 2007Anticipated Full Council Date: August 20, 2007Legislative Counsel's Signature: [Signature]Commissioner Signature: [Signature]

Chief Procurement Officer Signature: _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR OR HER DESIGNEE TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING THE STATE OF GEORGIA CONTRACT NASPO/WSA A63307 WITH DELL GOVERNMENT LEASING AND FINANCE, FOR THE LEASE OF 800 DELL OPTIPLEX COMPUTERS FOR THREE (3) YEARS TO REFRESH CURRENT AGED COMPUTERS WITH THE LATEST, MOST EFFICIENT TECHNOLOGY, ON BEHALF OF THE DEPARTMENT OF INFORMATION TECHNOLOGY, IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FIFTY FIVE THOUSAND ONE HUNDRED THIRTY TWO DOLLARS AND TWENTY SEVEN CENTS (\$355,132.27); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND ACCOUNT AND CENTER NUMBER 2M01 (INTERNAL SERVICES FUND) 575001 (EQUIPMENT) E12001 (COMPUTER OPERATIONS); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$355,132.27

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____
(date) (date)Received by Mayor's Office: 7/13/07 N.L. Reviewed by: [Signature]
(date) (date)Submitted to Council: _____
(date)

E1207899 (PC Refresh)

SHIP-TO CODE 55

E12001

CENTER

DATE NEEDED:

DOP003-05